

Yardley Wood Health Centre
401 Highfield Road
Birmingham B14 4DU

Experienced IT/Chronic Disease Management Recall Administrator

Are you an enthusiastic about IT/Chronic Disease Management and keen to work in a friendly, supportive environment?

We are looking to expand our team. The role offers hours up to 37.5 hours (Job Share available). This is a newly created role and we have created a New Multi-morbidity recall system to start from April 2019. This is an exciting opportunity for the right person(s). We are looking for the candidate to have experience in General Practice, Clinical Systems, preferably Emis Web and experience in managing recall systems and knowledge of creating searches/protocols.

As a Training Practice serving 9500 patients, we continue to proudly maintain collaborative links with local services, but also remain responsive to our patients' needs.

Salary, dependant on skills and experience, is available for the right person(s).

To express your interest, please contact Assistant Practice Manager Jacqui Dyson (jacquidyson@nhs.net) with a CV and covering letter telling us why you think you would be suited to this role. Informal visits are welcomed.

Closing date 31st March 2019