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| **Surgery Name:** | Victoria Road Surgery |
| **Job Title:** | Permanent Part Time (16hrs per week) General Practice Nurse Job |
| **Salary:** | £25 Per Hour |
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| **Description** |
| Victoria Road Surgery are seeking nurses with primary care experience to work in their well-established Surgery. As one of our GPNs, you will be expected to undertake the following as part of their role:* Work independently to provide excellent practice nursing care directly to patients.
* Participate in the delivery of routine surveillance and screening.
* Participate in the management of long-term conditions, contraceptive services, wound care, immunisations and vaccinations.
* Support the development of innovative and high-quality nursing practice, offering advice on service improvements based upon your experience and knowledge of the needs of patients.
* Provide General Practice Nursing duties on behalf of the patients General Practice.

**Main Duties**Clinical* To work within the multidisciplinary team to meet common goals.
* To provide family planning advice
* To administer IM Contraceptive injections as per protocol
* To administer childhood immunisations according to the national vaccination schedule
* Monitoring of ongoing treatments.
* To provide health education advice.
* Perform cervical cytology screening.
* To provide opportunistic screening and advice on patient’s health.
* To assist with planning and evaluating patient care.
* Clinical measurements including blood pressure recording, blood glucose monitoring and ECG’s.
* The administration of subcutaneous and intramuscular injections
* Undertake wound care and appropriate management of wounds.
* To provide Health Promotion in areas such as weight, smoking and alcohol.
* Teaching patients and their family self-care where appropriate.
* Assisting and or chaperoning the general practitioner.
* To work consistently within your own professional standards, maintaining an awareness of evidence based and current best practice.
* To ensure appropriate registration with your own professional body.
* To participate fully in the annual appraisal process and maintain own personal professional development.
* To participate in clinical supervision
* Maintain cleanliness and hygiene to infection control standards.
* To participate in the maintenance of medical equipment, ensuring appropriate interim checks are carried out and equipment is appropriately calibrated, and faults are reported in line with policy.
* To support the maintenance of appropriate stock items in fridges and clinical areas and to adhere to cold chain policies.

Record Maintenance* Keep contemporaneous clinical records using the computer system (paper records where appropriate), recording clinical history and examination findings, interventions and advice given.
* Ensure documentation is in line with NMC guidance.

Stock Control & Equipment* Have shared responsibility for the Treatment room stock and report any stock shortages to the service lead Maintain nursing drugs and equipment reporting any shortages/failures to the service lead.

*The duties of the post may be reviewed and, if appropriate, changed by discussion with the post holder to ensure the provision of effective and efficient services.* |
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| **Contact Address:** | a.mussarat@nhs.netAshPractice ManagerVictoria Road Surgery21 Victoria RoadAcocks GreenBirminghamB27 7XZTel No. 0121 706 1129 / 0121 706 6666 |
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| **Closing Date:** | Friday 30th June |